



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

EDC LANGUAGES LIMITED

LEARNING PROGRAMME RE-ACCREDITATION

**CERTIFICATE IN PRACTICAL ENGLISH FOR
COMMUNICATION**

JULY 2025

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1909), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by EDC Languages Limited (英拓語言有限公司) (“Operator”) to conduct a Learning Programme Re-accreditation (re-LPA) Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programme of the Operator meets the stated objectives and Hong Kong Qualifications Framework (QF) Level 2 standard and can continue to be offered as an accredited programme:

(i) Certificate in Practical English for Communication; and

(b) To issue to the Operator accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit between the Accreditation Panel and representatives of the Operator took place on 3 July 2025.

2. HKCAAVQ’S DETERMINATION

Learning Programme Re-accreditation

2.1 HKCAAVQ has determined that the Certificate in Practical English for Communication meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 November 2025 to 31 October 2027.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Learning Programme Re-accreditation are specified as follows:

Name of Operator(s)	EDC Languages Limited 英拓語言有限公司
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Name of Award Granting Body	EDC Languages Limited 英拓語言有限公司
Title of Learning Programme	Certificate in Practical English for Communication 實用英語證書
Title of Qualification(s) (Exit Award(s))	Certificate in Practical English for Communication 實用英語證書
Primary Area of Study and Training	Languages and Related Studies
Sub-area (Primary Area of Study and Training)	Languages and Related Studies
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	12
Mode(s) of Delivery and Programme Length	Part-time, 5 months 120 notional learning hours (including 98 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 November 2025 to 31 October 2027
Number of Enrolment(s)	12 enrolments per year
Maximum Number of New Students	Maximum of 60 learners per year Maximum of 5 learners per class
Specification of Competency Standards-based Programme	☐ Yes ☒ No
Specification	☐ Yes ☒ No

of Generic Competencies-based Programme	
Vocational Qualifications Pathway Programme	☐ Yes ☒ No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	(1) Office A, 13/F, Toi Shan Centre, 128 Johnston Road, Wan Chai, Hong Kong 香港灣仔莊士敦道 128 號台山中心 13 樓 A 室 (2) Unit 401, 4/F, Kowloon Building, 555 Nathan Road, Yaumatei, Kowloon 九龍油麻地彌敦道 555 號九龍行 4 樓 401 室 (3) Unit 715, 7/F, Citylink Plaza, 1 Shatin Station Circuit, Shatin, New Territories 新界沙田沙田車站圍 1 號連城廣場 7 樓 715 室

2.4 Recommendation(s)

HKCAAVQ offers the following recommendation(s) for continuous improvement.

Recommendation(s)
<u>Recommendation 1</u> The Operator should conduct graduate survey to facilitate a more comprehensive evaluation of the programme's effectiveness and its practical application in workplace contexts for continuous enhancement.

2.5 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report. During the validity period, HKCAAVQ may request the Operator to provide evidence, such as admission related information, to demonstrate that the Operator and the Programme continue to comply with the determinations and meet the relevant accreditation standards.

3. INTRODUCTION

- 3.1 EDC Languages Limited (the Operator) is a language centre in Hong Kong. Its main business is to provide a variety of language courses, including English, Cantonese and Mandarin, to primary and secondary school students, as well as adult learners.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

The programme is designed to provide training in fundamental English writing, reading, listening and speaking skills. Students will learn to perform basic communicative functions, interact in daily social situations, and compose short written texts for social and business purposes.

4.2 Programme Intended Learning Outcomes

Upon completion of the programme, learners should be able to:

- PILO-1. Interact effectively in everyday social situations, exchanging personal information, describing daily routines, and expressing basic needs and feelings;
- PILO-2. Perform basic communicative functions in a workplace context, including describing job duties, taking and leaving messages, and handling basic telephone conversations;
- PILO-3. Use English to navigate common travel and logistical situations by giving and following simple directions, and describing places and travel experiences; and
- PILO-4. Write and understand short written texts, such as emails and forms, for routine social and practical purposes.

4.3 Programme Structure

Topic	QF Credits
Introductions and Personal Information	12
Daily Life and Routines	
Home and Work	
Food and Leisure	
Health and Shopping	
Past Experiences and Communication	

Course Conclusion	
Final Assessments	
Total:	12

4.4 Graduation Requirements

- Attain the minimum attendance requirement of 70%; and
- Obtain at least 50% in the final marks.

4.5 Admission Requirements

- Aged 18 or above; and
- Completion of Secondary 3; or
- Obtain a pass in the Placement Test.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 Qualifications Register

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

